



PARENT AGREEMENT HANDBOOK

دليل طلب الالتحاق واتفاقية ولي الأمر

Academic Year 2026 - 2027 العام الدراسي ٢٠٢٦ - ٢٠٢٧

Guidance for Parents and Guardians

إرشادات لأولياء الأمور

This handbook combines the BMIS Student Admission Application with the School's parent policies and agreements. Please complete Part A (the application form) in full and in clear handwriting, then read Part B carefully. Each policy section concludes with an Acknowledgement, Approval and Consent Declaration, which confirms that you have read and understood its contents and agree to comply with the policies described. Where indicated, both the parent/guardian and the student are required to sign. Completed handbooks should be returned to the School Admissions Office.

يجمع هذا الدليل بين طلب الالتحاق بالمدرسة البريطانية الحديثة الدولية وسياسات المدرسة واتفاقياتها الخاصة بأولياء الأمور. يرجى تعبئة الجزء الأول (طلب الالتحاق) بالكامل وبخط واضح، ثم قراءة الجزء الثاني بعناية. ينتهي كل قسم من السياسات بإقرار وموافقة يؤكد قراءة المحتوى وفهمه والالتزام بالسياسات الواردة فيه. وحيثما يُشار إلى ذلك، يُطلب توقيع كل من ولي الأمر والطالب. تُعاد الدلائل المكتملة إلى مكتب القبول بالمدرسة.

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Sections marked for dual signature (1, 4 and 6) require both the parent/guardian and the student to sign, as these sections concern the student's own conduct and responsibilities. All other sections require the parent/guardian signature only.

تتطلب الأقسام المحددة للتوقيع المزدوج (1 و 4 و 6) توقيع كل من ولي الأمر والطالب، نظراً لتعلقها بسلوك الطالب ومسؤولياته. أما باقي الأقسام فتتطلب توقيع ولي الأمر فقط.

SECTION 1 CODE OF CONDUCT AND STUDENT DISCIPLINE**قواعد السلوك والانضباط الطلابي****Part 1 – School Laws & Daily Conduct****أولاً: احترام قوانين وأنظمة المدرسة**

1. Students must arrive fully prepared before 7:00 AM, wearing the complete, clean, and tidy school-branded uniform.
2. Maintain calm, quiet focus, and orderly conduct at all times while on school premises.
3. Stand, demonstrate pride, and participate fully in the Qatari National Anthem salute.
4. Comply with all classroom rules and form orderly, single-file lines at the school canteen.
5. Any absence from school requires a formal, convincing administrative excuse and prior permission.
6. Items not related to learning are not permitted on campus, including magazines, cameras, cosmetics, personal mobile phones, accessories, nail varnish, sharp objects or weapons, and unapproved computers.
7. Report to campus fully equipped with all required stationery, textbooks, and academic tools.
8. Classroom disruptions are strictly forbidden, including sleeping, eating or drinking during instruction, side-conversations, and intentional lateness.
9. Interact with every member of the school workforce – instructors, administrators, security staff, and maintenance employees – with complete respect.

Part 2 – Property Maintenance & Institutional Hygiene**ثانياً: المحافظة على الممتلكات المدرسية والنظافة العامة**

1. Place all litter in the bins provided, and keep classrooms and the school environment clean and tidy.
2. Preserve the integrity of school walls and furniture; there is zero tolerance for writing, graffiti, or physical tampering.
3. Use restrooms cleanly, civilly, and responsibly, while maintaining high standards of personal hygiene.
4. Refrain completely from wearing jewellery, silver, gold, or ornamental fashion items.
5. Care for textbooks and notebooks; do not discard or neglect educational materials.
6. Return library books on time, and take care of the school gardens, trees, and plants.

⚠ SPECIALISED FACILITIES AND PARENTAL RESPONSIBILITY**المرافق المتخصصة ومسؤولية ولي الأمر**

Students must take care of all specialised facilities, including the Science Laboratories, Computer Laboratories, School Library, and Sports Hall. **Parents are financially and legally responsible for the cost of repairing or replacing any school property damaged by their child.**

Part 3 – Prohibited Operational Behaviours**ثالثاً: السلوكيات المحظورة والإرشادات العامة**

1. It is strictly forbidden to interrupt instructors during active lectures, consume food or chew gum inside learning environments or corridors, cause chaos, mock peers, tamper with the property of others, or cheat on examinations.
2. Movement outside of learning areas requires an official written hall pass or an authorised permission card issued by an instructor or supervisor.
3. Access to the school clinic or nurse requires an official written medical referral card.

- Leaving the school premises early is permitted only with an authorised written letter from the parent or guardian, subject to security verification.

Part 4 – Disciplinary Procedure for Behavioural Incidents

رابعاً: إجراءات التأديب المتعلقة بالمخالفات السلوكية

The following escalating procedure applies to incidents of profanity, fighting, physical violence, or quarrelling between students.

Stage	Action Taken
First Offence	The student apologises to the affected party; the incident is recorded in the communication diary; parents are informed.
Second Offence	The student is referred to the School Social Worker and signs a behavioural commitment.
Third Offence	Parents meet with the Social Worker; the student is excluded from selected school activities and trips.
Fourth Offence	Behavioural marks may be deducted; the student may be suspended for a period determined by the Principal.

⚠ DISCIPLINARY ACTION STATEMENT

بيان الإجراءات التأديبية

Please note: failure to comply with the rules set out above will result in disciplinary action, as determined by the school administration.

Parent/Guardian and Student Acknowledgement, Approval and Consent Declaration

إقرار وموافقة ولي الأمر والطالب

We, the undersigned parent/guardian and student, confirm that we have read and understood the Code of Conduct and Student Discipline policy set out in this section, including the escalating disciplinary procedure. The student agrees to comply with these rules, and the parent/guardian agrees to support the School in ensuring compliance and accepts the disciplinary measures that may apply in the event of non-compliance.

نقر نحن الموقعان أدناه، ولي الأمر والطالب، بأننا اطلعنا على سياسة قواعد السلوك والانضباط الطلابي الواردة في هذا القسم، بما في ذلك إجراءات التأديب المتدرجة، وفهمناها. ويوافق الطالب على الالتزام بهذه القواعد، ويوافق ولي الأمر على دعم المدرسة في ضمان الالتزام بها، ويقبل بالإجراءات التأديبية التي قد تتخذ عند المخالفة.

Parent / Guardian Name	اسم ولي الأمر	Student Name	اسم الطالب
Relationship to Student	صلة القرابة بالطالب	Grade / Class	الصف
Parent / Guardian Signature	توقيع ولي الأمر	Student Signature	توقيع الطالب
Date	التاريخ	Contact Number	رقم الهاتف



SECTION 2 ATTENDANCE, PUNCTUALITY AND LEAVE POLICY

سياسة الحضور والانضباط والإجازات

School Hours & Punctuality

أولاً: أوقات الدوام والانضباط

BMIS believes that regular attendance and punctuality are essential for academic success. Students are expected to arrive on time each day, as important instructional activities, including Circle Time, begin at the start of the school day.

School Opens	7:00 a.m.
School Closes	1:00 p.m.

⚠️ EARLY DROP-OFF / LATE COLLECTION FEE

رسوم الاصطحاب المبكر أو التأخر في الاستلام

Students arriving before 7:00 a.m. or remaining after 1:30 p.m. will be charged an additional supervision fee of QR 100.

Holidays & Leave Requests

ثانياً: الإجازات وطلبات الاستئذان

Parents are kindly requested not to withdraw students from school before official holidays or delay their return after vacations. Unnecessary absences negatively affect the student's academic achievement, social development, and classroom participation.

Student Illness

ثالثاً: مرض الطالب

1. If a student is absent due to illness for an extended period, parents must notify the School immediately.
2. Supporting medical documents must be submitted to the School Administration.

Minimum Attendance & Escalation Procedure

رابعاً: الحد الأدنى للحضور وإجراءات التصعيد

Students must maintain a minimum attendance rate of 90%. Exceptions may be made for serious medical conditions or family emergencies. Where absence is unexcused, the following escalation procedure applies:

Duration of Absence	Procedure
1 day	The parent/guardian is contacted and informed of the student's absence.
2 days	First warning signed by the student, with a call to the parent/guardian.
3 days	Second warning signed by the student; a text message is sent to the parent/guardian and the student is referred to the Social Worker for case study and follow-up.
5 days	Absence warning without excuse (5 days).
7 days	Absence warning without excuse (7 days).
8 days	Notification of exclusion from the first assessment test.
10 days	Final warning for unexcused absence (10 days).
11 days	Notification of exclusion from the second assessment test.
12-13 days	Final warning for unexcused absence.
14 days	Notification of exclusion from the first evaluation test.
15 days	Final warning for unexcused absence (15 days).
16 days	Notification of exclusion from the first round examination.



Each case is reviewed individually by the School Student Support Team. Parents will receive a formal warning letter once absences approach the allowable limit.

Returning to School After Absence**خامساً: العودة إلى المدرسة بعد الغياب**

1. Upon returning to school, students must submit a written excuse to their classroom teacher.
2. For illness lasting one or more days, a medical certificate is required.
3. Students are responsible for completing all missed assignments.
4. If both parents are travelling outside Qatar, they must inform the School of the student's legal guardian and emergency contact information.

Parent/Guardian Acknowledgement, Approval and Consent Declaration**إقرار وموافقة ولي الأمر**

I, the undersigned parent or legal guardian, confirm that I have read and understood the Attendance, Punctuality and Leave Policy set out in this section, including the minimum attendance requirement, the escalation procedure for unexcused absence, and the applicable supervision fees. I agree to comply with this policy and to support my child in maintaining regular attendance and punctuality.

أقر أنا الموقع أدناه، ولي أمر الطالب أو الوصي القانوني عليه، بأنني اطّلع على سياسة الحضور والانضباط والإجازات الواردة في هذا القسم وفهمتها، بما في ذلك الحد الأدنى للحضور، وإجراءات التصعيد المتعلقة بالغياب غير المبرر، ورسوم الإشراف المطبقة. وأوافق على الالتزام بهذه السياسة ودعم طفلي في المحافظة على الحضور والانضباط المنتظمين.

Parent / Guardian Name	اسم ولي الأمر	Relationship to Student	صلة القرابة بالطالب
Signature	التوقيع	Date	التاريخ
		Contact Number	رقم الهاتف

SECTION 3 ACADEMIC STANDARDS, ASSESSMENT AND HOMEWORK POLICY

المعايير الأكاديمية والتقييم والواجبات

Academic Standards

أولاً: المعايير الأكاديمية

Students are expected to meet or exceed the required academic standards in English, Arabic, Mathematics, and other core subjects, and to follow the School's behaviour expectations.

Parents will be notified whenever a student falls below the expected academic level or demonstrates inappropriate behaviour. A Parent-Teacher Conference will be arranged to discuss strategies for improvement.

⚠ SUPPORTED STUDENT STATUS

حالة الدعم الطلابي

Students who continue to perform below grade level, or who display repeated inappropriate behaviour, may be placed on Supported Student Status for the following academic year. Removal from Supported Student Status requires clear improvement in both academic performance and behaviour.

Homework & the Communication Diary

ثانياً: الواجبات المنزلية ودفتر التواصل

Homework reinforces classroom learning and develops independent learning, responsibility, and effective study habits. Homework is assigned weekly, and parents are encouraged to monitor its completion and support their child's learning. Each student receives a Communication Diary, which serves as a daily record of homework, teacher comments, and parent messages. The Communication Diary must be signed daily by a parent or guardian.

Baseline Assessment Acknowledgement

ثالثاً: الإقرار بالتقييم المبني

I acknowledge that I have reviewed and understood my child's baseline assessment results in English, Mathematics, and Arabic, which are used to plan appropriate learning support. Overall level attained:

☐ Above Expected Standard / أعلى من المستوى المتوقع ☐ Meets Expected Standard / يحقق المستوى المتوقع ☐ Developing / قيد التطور

Parent/Guardian Acknowledgement, Approval and Consent Declaration

إقرار وموافقة ولي الأمر

I, the undersigned parent or legal guardian, confirm that I have read and understood the Academic Standards, Assessment and Homework Policy set out in this section, including the process for Parent-Teacher Conferences and Supported Student Status. I agree to support my child's learning, to monitor and sign the Communication Diary daily, and I acknowledge the baseline assessment results indicated above.

أقر أنا الموقع أدناه، ولي أمر الطالب أو الوصي القانوني عليه، بأنني اطّلت على سياسة المعايير الأكاديمية والتقييم والواجبات الواردة في هذا القسم وفهمتها، بما في ذلك آلية اجتماعات أولياء الأمور مع المعلمين وحالة الدعم الطلابي. وأوافق على دعم تعلم طفلي، ومتابعة دفتر التواصل والتوقيع عليه يومياً، وأقر بنتائج التقييم المبني المذكورة أعلاه.

Parent / Guardian Name	اسم ولي الأمر	Relationship to Student	صلة القرابة بالطالب
Signature	التوقيع	Date	التاريخ
		Contact Number	رقم الهاتف

SECTION 4 UNIFORM AND APPEARANCE POLICY

سياسة الزي المدرسي والمظهر

Appropriate dress and grooming promote respect, responsibility, and a positive learning environment. All students are expected to wear the official BMIS school uniform every school day.

Uniform Requirements

أولاً: متطلبات الزي المدرسي

Boys الأولاد - Official BMIS school uniform - Black leather shoes - White socks	Girls البنات - Official BMIS white shirt - Matching school skirt provided by the School - Black leather shoes - White socks or white tights
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Physical Education (PE) التربية البدنية

On scheduled PE days, students must wear:

- Official BMIS athletic uniform
- Sports training shoes
- White socks

Uniform Policy Enforcement

ثانياً: تطبيق سياسة الزي المدرسي

Wearing the complete school uniform is mandatory every day. Failure to comply will result in the following:

Stage	Consequence
First Offence	Formal notification sent to parents.
Second Offence	Parents will be contacted and requested to bring the correct uniform. The student will not be allowed to attend class until properly dressed.
Third Offence	One-day suspension from school.

Uniform Policy Undertaking

ثالثاً: التعهد بالزي المدرسي

☐ We undertake to ensure that the student wears the official school uniform approved by the Ministry of Education – complete, clean, and displaying the school logo – and that it is purchased from the authorised supplier.

Parent/Guardian and Student Acknowledgement, Approval and Consent Declaration

إقرار وموافقة ولي الأمر والطالب

We, the undersigned parent/guardian and student, confirm that we have read and understood the Uniform and Appearance Policy set out in this section, including the enforcement stages for non-compliance. The student agrees to wear the complete official uniform every school day, and the parent/guardian agrees to support this requirement.

Parent / Guardian Name	اسم ولي الأمر	Student Name	اسم الطالب
Relationship to Student	صلة القرابة بالطالب	Grade / Class	الصف
Parent / Guardian Signature	توقيع ولي الأمر	Student Signature	توقيع الطالب
Date	التاريخ	Contact Number	رقم الهاتف

SECTION 5 TRANSPORT AND BUS REGULATIONS

أنظمة النقل والحافلة

Mode of Transport وسيلة النقل ☐ Private Car / سيارة خاصة ☐ School Bus / حافلة		Service Scope Required نطاق الخدمة ☐ Morning / صباحاً ☐ Afternoon / مساءً ☐ Both / كلاهما	
Pick-up Zone منطقة الاصطحاب	Nearby Landmark أقرب معلم	Parent Contact Numbers أرقام هاتف ولي الأمر	
Pick-up Address عنوان الاصطحاب		Drop-off Address عنوان التوصيل	

Bus Regulations أنظمة الحافلة

- Students must be present at the designated pick-up location well ahead of the scheduled bus arrival time.
- Board the bus in a calm, orderly manner, without rushing or pushing.
- Remain firmly seated at all times while the vehicle is in motion.
- Eating and drinking inside the vehicle are not permitted.
- Keep head and hands inside the windows at all times.
- Strictly follow all directions given by the driver or the bus supervisor.

⚠ ENFORCEMENT OF TRANSPORT RULES

تطبيق أنظمة النقل

A first breach of these rules will result in a formal verbal warning. **Repeated or serious breaches may lead to the temporary or permanent withdrawal of the transport service.**

Parent/Guardian Acknowledgement, Approval and Consent Declaration

إقرار وموافقة ولي الأمر

I, the undersigned parent or legal guardian, confirm that I have read and understood the Transport and Bus Regulations set out in this section. I agree to comply with this policy and accept the financial responsibilities described, including the possible withdrawal of the transport service in the event of serious or repeated breaches.

أقر أنا الموقع أدناه، ولي أمر الطالب أو الوصي القانوني عليه، بأنني اطّلت على أنظمة النقل والحافلة الواردة في هذا القسم وفهمتها. وأوافق على الالتزام بها، وأقبل بالمسؤوليات المذكورة، بما في ذلك احتمال سحب خدمة النقل في حال المخالفات الجسيمة أو المتكررة.

Parent / Guardian Name اسم ولي الأمر	Relationship to Student صلة القرابة بالطالب
Signature التوقيع	Date التاريخ
	Contact Number رقم الهاتف

SECTION 6 TECHNOLOGY, INTERNET, DEVICES AND ACCEPTABLE USE POLICY سياسة التقنية والإنترنت والأجهزة والاستخدام المقبول**A. School Laptops and Electronic Devices****أولاً: الحواسيب المحمولة والأجهزة الإلكترونية المدرسية**

- **Permitted Use:** Devices provided by the School are to be used only for academic work, school research, and official communication with teaching staff.
- **Prohibited Use:** Entertainment media, non-educational games, social media, and unauthorised web browsing are not permitted.
- **Supervision and Screen Time:** Devices are used under supervision only and not during breaks without permission. Total screen time is limited to a maximum of two hours per day, and the 20-20-20 rule applies: every 20 minutes, look at an object 20 feet away for 20 seconds to reduce eye strain.
- **Network and Connectivity:** Virtual Private Networks (VPNs) are not permitted. SIM-card devices, personal hotspots, and external data plans may not be used on school premises; devices may connect only to the official school Wi-Fi network.
- **Security and Privacy:** Passwords must be kept confidential. School identification tags and asset labels must not be removed or altered. Recording audio or taking images of any person without their prior consent is not permitted, and bypassing security filters will result in disciplinary action.
- **Reporting of Loss or Damage:** Any loss, theft, or technical fault must be reported to school staff immediately. Devices must not be left unattended in open or public areas.

B. Artificial Intelligence (AI) Usage Policy**ثانياً: سياسة استخدام الذكاء الاصطناعي**

BMIS recognises that artificial intelligence tools are an increasing part of modern learning and may support research, revision, and independent study when used responsibly and under appropriate guidance.

- **Permitted Use:** AI tools may be used to support learning — for example, to explain a concept, generate practice questions, or assist with planning — only where a teacher has approved or directed such use for a specific task.
- **Academic Integrity:** Work submitted for assessment must reflect the student's own understanding. Any use of AI in preparing an assignment must be disclosed as instructed by the teacher; presenting AI-generated content as unaided original work is treated as an academic integrity violation.
- **Prohibited Use:** AI tools must not be used to generate inappropriate, offensive, or harmful content, to impersonate others, to bypass assessment or examination integrity, or to share personal or confidential information about students, staff, or the School.
- **Age-Appropriate Supervision:** Use of AI tools by students is supervised and age-appropriate, and remains subject to the same standards of respect, honesty, and safety that apply to all School technology use.

C. Social Media and Online Conduct

ثالثاً: التواصل الاجتماعي والسلوك عبر الإنترنت

Students are expected to conduct themselves online, including on personal social media accounts and outside school hours, in a manner consistent with the values and reputation of the School.

- **Respectful Conduct:** Cyberbullying, harassment, or the posting of demeaning, discriminatory, or threatening content directed at any student, member of staff, or the School is strictly prohibited.
- **Protecting the School's Reputation:** Students must not post content that misrepresents the School, discloses confidential school information, or could reasonably bring the School's reputation into disrepute.
- **Privacy and Safety:** Students are encouraged to use appropriate privacy settings and to avoid sharing personal information, location details, or images of other students without consent.
- **Consequences:** Breaches of this policy, whether occurring on or off campus, may result in disciplinary action where they affect the safety, dignity, or wellbeing of a member of the school community.

⚠ FINANCIAL RESPONSIBILITY AND LEGAL COMPLIANCE

المسؤولية المالية والالتزام القانوني

Parents are financially responsible for the cost of repairing or replacing any device damaged through negligence, drops, or liquid spills. Breaches of this policy may result in loss of device privileges, suspension, and referral under the applicable Qatar cyber-security laws.

Parent/Guardian and Student Acknowledgement, Approval and Consent Declaration

إقرار وموافقة ولي الأمر والطالب

We, the undersigned parent/guardian and student, confirm that we have read and understood the Technology, Internet, Devices and Acceptable Use Policy set out in this section, including the AI Usage Policy and the Social Media and Online Conduct policy. The student agrees to comply with these policies, and the parent/guardian accepts the financial and legal responsibilities described.

نقر نحن الموقعان أدناه، ولي الأمر والطالب، بأننا أطلعنا على سياسة التقنية والإنترنت والأجهزة والاستخدام المقبول الواردة في هذا القسم، بما في ذلك سياسة استخدام الذكاء الاصطناعي وسياسة التواصل الاجتماعي والسلوك عبر الإنترنت، وفهمناها. ويوافق الطالب على الالتزام بهذه السياسات، ويقبل ولي الأمر المسؤوليات المالية والقانونية المذكورة.

Parent / Guardian Name	اسم ولي الأمر	Student Name	اسم الطالب
Relationship to Student	صلة القرابة بالطالب	Grade / Class	الصف
Parent / Guardian Signature	توقيع ولي الأمر	Student Signature	توقيع الطالب
Date	التاريخ	Contact Number	رقم الهاتف

SECTION 7 PHOTOGRAPHY, VIDEO AND MEDIA CONSENT

الموافقة على التصوير والتسجيل والوسائط الإعلامية

British Modern International School may photograph, film, or record students during educational activities, classroom learning, competitions, performances, celebrations, sports events, school trips, and other official school programmes. This media is used for educational, communication, and promotional purposes. Please read this form carefully, complete the student's details, and indicate your consent for each media channel below.

قد تقوم المدرسة البريطانية الحديثة الدولية بتصوير الطلاب أو تسجيلهم خلال الأنشطة التعليمية والتعلم الصفّي والمسابقات والعروض والاحتفالات والفعاليات الرياضية والرحلات المدرسية وسائر البرامج الرسمية، وذلك لأغراض تعليمية وتواصلية وترويجية. يرجى قراءة هذا النموذج بعناية وتحديد موافقتكم لكل قناة إعلامية أدناه.

Student Information

معلومات الطالب

Student Full Name	اسم الطالب الكامل	Year Group / Class	السنة الدراسية / الصف
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How Photographs and Videos Are Used

كيفية استخدام الصور ومقاطع الفيديو

- Purpose:** to record and celebrate learning, document school life and events, and share the school's activities with the school community.
- Use:** images and recordings may appear in printed and digital materials produced by the school.
- Personal information:** where media is published externally, it will not normally be accompanied by personal information. A child's first name may occasionally be used to recognise an achievement; full names, contact details, and other personal data are not published.

Consent by Media Channel

الموافقة حسب القناة الإعلامية

Media Channel	القناة الإعلامية	I Consent أوافق	I Do Not Consent لا أوافق
School website	الموقع الإلكتروني للمدرسة	☐	☐
Official school social media accounts وسائل التواصل	حسابات المدرسة الرسمية على	☐	☐
School prospectus, brochures and printed materials والنشرات والمواد المطبوعة	دليل المدرسة	☐	☐
Newsletters and the school magazine	النشرات الإخبارية ومجلة المدرسة	☐	☐
Notice boards and displays within the school لوحات الإعلانات والعروض داخل المدرسة		☐	☐
Local press and media (where relevant) (عند الاقتضاء)	الصحافة والإعلام المحلي	☐	☐

Withdrawing Your Consent**سحب الموافقة**

You may withdraw or change your consent at any time by writing to the School Admissions Office. Withdrawal applies to future use only; the school cannot recall or remove media that has already been printed or published before your request is received.

يمكنكم سحب الموافقة أو تعديلها في أي وقت بمراسلة مكتب القبول. ويسري السحب على الاستخدام المستقبلي فقط، إذ لا يمكن للمدرسة استرجاع أو إزالة المواد التي طُبعت أو نُشرت قبل استلام طلبكم.

Parent/Guardian Acknowledgement, Approval and Consent Declaration**إقرار وموافقة ولي الأمر**

I, the undersigned parent or legal guardian, confirm that I have read and understood this Photography, Video and Media Consent form. I understand how images and recordings of my child may be captured, used, and published, and I have indicated my consent for each media channel above. I understand that I may withdraw my consent in writing at any time and that withdrawal applies only to future use.

أقر أنا الموقع أدناه، ولي أمر الطالب أو الوصي القانوني عليه، بأنني اطّلع على نموذج الموافقة على التصوير والتسجيل والوسائط الإعلامية وفهمته. وأدرك كيفية التقاط صور طفلي وتسجيلاته واستخدامها ونشرها، وقد بينت موافقتي لكل قناة إعلامية أعلاه. وأعلم أنه يمكنني سحب موافقتي كتابةً في أي وقت وأن السحب يسري على الاستخدام المستقبلي فقط.

Parent / Guardian Name	اسم ولي الأمر	Relationship to Student	صلة القرابة بالطالب
Signature	التوقيع	Date	التاريخ
		Contact Number	رقم الهاتف

For School Use Only		لاستخدام المدرسة فقط
Date Received	تاريخ الاستلام	Received By
Consent recorded in school system:		استلمه
☐ Yes / نعم		☐ No / لا

SECTION 8 FINANCIAL POLICY – TUITION, FEES AND PAYMENT TERMS **السياسة المالية – الرسوم الدراسية وشروط الدفع****Approved Payment Channels** **قنوات الدفع المعتمدة**

- ☐ Cash payment processed directly at the school accounts office / دفع نقدي في مكتب الحسابات
- ☐ Direct bank transfer to the school account, with digital or physical receipt submission / تحويل بنكي مباشر مع إرفاق الإيصال

Compliance Terms **شروط الالتزام**

1. Fees must be fully settled prior to the start of the academic year, or in accordance with the published billing timelines.
2. Outstanding balances risk financial penalties or the temporary suspension of educational services.
3. Fee refunds are made in line with the School's published guidelines on student transfers and withdrawals.
4. Where fees are invoiced to a third-party company under an approved payment arrangement, a letter of confirmation from that company is required (see Page 4, Payment of School Fees).

Parent/Guardian Acknowledgement, Approval and Consent Declaration**إقرار وموافقة ولي الأمر**

I, the undersigned parent or legal guardian, confirm that I have read and understood the Financial Policy set out in this section, including the approved payment channels and the compliance terms governing tuition fees. I agree to comply with this policy and accept responsibility for the timely payment of all fees due.

أقر أنا الموقع أدناه، ولي أمر الطالب أو الوصي القانوني عليه، بأنني اطّلت على السياسة المالية الواردة في هذا القسم وفهمتها، بما في ذلك قنوات الدفع المعتمدة وشروط الالتزام المتعلقة بالرسوم الدراسية. وأوافق على الالتزام بهذه السياسة وأتحمل مسؤولية سداد جميع الرسوم المستحقة في مواعيدها.

Parent / Guardian Name	اسم ولي الأمر	Relationship to Student	صلة القرابة بالطالب
Signature	التوقيع	Date	التاريخ
		Contact Number	رقم الهاتف

SECTION 9 SAFEGUARDING AND CHILD PROTECTION STATEMENT

بيان حماية الطفل والسلامة

British Modern International School is committed to safeguarding and promoting the welfare of every student. This commitment applies at all times, and every member of staff shares responsibility for the safety and wellbeing of the children in our care. Our practice is guided by recognised international safeguarding standards for British Curriculum schools and complies with the applicable requirements of the State of Qatar.

Our Commitment

أولاً: التزامنا

1. The School provides a safe, supportive environment in which every student is treated with dignity and respect.
2. All members of staff undergo appropriate recruitment checks and safeguarding induction training before taking up their role.
3. The School maintains a Designated Safeguarding Lead (DSL), responsible for coordinating child-protection matters and liaising with external authorities where required.
4. Any concern about the safety or welfare of a student is treated seriously and acted upon promptly, in line with the School's Child Protection Procedures.

Raising a Concern

ثانياً: الإبلاغ عن أي مخاوف

1. Parents, students, and staff are encouraged to raise any safeguarding concern with the Designated Safeguarding Lead or a member of the School's senior leadership team without delay.
2. Concerns are handled sensitively and information is shared only with those who need to know, in the best interests of the child.
3. Where a concern indicates a child may be at risk of harm, the School is required to act in accordance with Qatari child-protection regulations, which may include referral to the relevant authorities.

Anti-Bullying and Online Safety

ثالثاً: مكافحة التنمر والسلامة الرقمية

The School does not tolerate bullying, harassment, or discrimination in any form, whether in person or online. Online safety, including the responsible use of technology and social media, is addressed further in the Technology, Internet, Devices and Acceptable Use Policy in Section 6 of this handbook.

⚠️ DESIGNATED SAFEGUARDING LEAD

مسؤول حماية الطفل المعتمد

Contact details for the School's Designated Safeguarding Lead are displayed at the School reception and are available on request from the Admissions Office.

Parent/Guardian Acknowledgement, Approval and Consent Declaration

إقرار وموافقة ولي الأمر

I, the undersigned parent or legal guardian, confirm that I have read and understood the Safeguarding and Child Protection Statement set out in this section. I acknowledge the School's commitment to safeguarding and understand how to raise a concern should the need arise.

Parent / Guardian Name	اسم ولي الأمر	Relationship to Student	صلة القرابة بالطلاب
Signature	التوقيع	Date	التاريخ
		Contact Number	رقم الهاتف

SECTION 10 FINAL UNDERTAKINGS AND CONFIRMATION OF INFORMATION التعهدات النهائية وتأكيد صحة المعلومات

This section brings together the undertakings given throughout this handbook. By signing below, the parent/guardian confirms that Part A of this application and every policy section of Part B — Code of Conduct, Attendance, Academic Standards, Uniform, Transport, Technology, Photography and Media Consent, Financial Policy, and Safeguarding — have been read, understood, and agreed to in full.

يجمع هذا القسم التعهدات الواردة في هذا الدليل. وبالتوقيع أدناه، يقر ولي الأمر بأن الجزء الأول من هذا الطلب وجميع أقسام الجزء الثاني — قواعد السلوك، والحضور، والمعايير الأكاديمية، والزني المدرسي، والنقل، والتقنية، والموافقة على التصوير والوسائط، والسياسة المالية، وحماية الطفل — قد تمت قراءتها وفهمها والموافقة عليها بالكامل.

Sections Acknowledged الأقسام المقررة

Part A — Application Form

- Section 1 — Code of Conduct
- Section 2 — Attendance
- Section 3 — Academic Standards
- Section 4 — Uniform
- Section 5 — Transport
- Section 6 — Technology
- Section 7 — Photography & Media
- Section 8 — Financial Policy
- Section 9 — Safeguarding

Parent/Guardian Acknowledgement, Approval and Consent Declaration

إقرار وموافقة ولي الأمر

I, the undersigned parent or legal guardian, confirm that I have completed all sections of this admission application and Parent Agreement Handbook, and that the information provided throughout is accurate, complete, and true to the best of my knowledge. I accept full responsibility for any error or omission, and I agree to comply with all policies and undertakings contained in this handbook.

أقر أنا الموقع أدناه، ولي أمر الطالب أو الوصي القانوني عليه، بأنني أكملت جميع أقسام طلب القبول ودليل اتفاقية ولي الأمر هذا، وبأن جميع المعلومات المقدمة صحيحة وكاملة على حد علمي. وأتحمل كامل المسؤولية عن أي خطأ أو إغفال، وأوافق على الالتزام بجميع السياسات والتعهدات الواردة في هذا الدليل.

Parent / Guardian Name	اسم ولي الأمر	Relationship to Student	صلة القرابة بالطالب
Signature	التوقيع	Date	التاريخ
		Contact Number	رقم الهاتف